

FCHC EXECUTIVE COMMITTEE

Meeting Minutes

Date: February 4, 2008

Present: Barbara Brookmyer
Gail Griffin
Pat Hanberry
Leigh Joos
David Liddle
Maria Shuck
Helen Monk
Tom Werner
Jim Williams

Minutes

Motion made to approve January 7 minutes as written made by Pat Hanberry, seconded by David Liddle and approved unanimously.

Committee Reports

Pharmacy Committee – Met January 9. Medication resource list to be updated in February. Expanded Medbank Pilot Program status update to be available next meeting. Tom Werner gave an example of a \$1300 savings to one client he assisted through St. Vincent DePaul.

Availability Committee – Met January 16. Updating Resource Guide. United Health Care representative to meet with the committee. Discussed outreach to community and working with Affordability Committee.

Affordability Committee– Met January 22. Will discuss ideas for Cover the Uninsured Week at next meeting, February 19.

Needs Assessment Committee—**Motion made by Barbara Brookmyer and seconded by Maria Shuck to approve the Needs Assessment Subcommittee surveying Coalition members on adequacy of current wellness and prevention efforts in Frederick County and other associated questions.** The discussion clarified that the survey responses would not obligate the Executive Committee to be responsible for addressing the responses, but rather would inform the Needs Assessment Committee and the Health Department on public awareness and interest. **Motion passed unanimously.**

Old Business

Community Foundation Grant—Completed negotiations with fiscal agent and now awaiting signatures. Four of 5 applicants were qualified and responded to the advertisement for contract position for nurse coordinator position through the

Frederick County Health Department. Applicant to begin February 11. Leigh Joos, R.N. was selected by the panel. Position Description to be shared with Executive Committee. The Executive Committee congratulates Leigh Joos on her selection. Oversight Subcommittee for position consists of David Liddle, Helen Monk, Jackie Douge` (FCHD supervisor). If Executive Committee is to take action or discuss performance of the nurse coordinator, then Leigh Joos may be asked to leave the room during the discussion.

Donations—When fiscal agent is established, Coalition members will be notified as some have suggested in the past that they know of donors who might be interested.

Motion to adjourn at 9:04 a.m. by Pat Hanberry, seconded by David Liddle.

Next meeting scheduled for March 3, 2008 at 8:00 a.m.

bmh